

# AGENDA

**Meeting:** Melksham Area Board  
**Place:** Downstairs Meeting Room, Melksham Community Campus, Market PI, Melksham, SN12 6ES  
**Date:** Monday 25 November 2024  
**Time:** 5.30 pm

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Including the Parishes of: Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Senior Democratic Services Officer - Ben Fielding, direct line 01225 718224 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed, Melksham Without West & Rural (Chairman)  
Cllr Mike Sankey, Melksham East (Vice-Chairman)  
Cllr Phil Alford, Melksham Without North and Shurnhold  
Cllr Nick Holder, Bowerhill  
Cllr Jon Hubbard, Melksham South  
Cllr Jack Oatley, Melksham Forest

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Richard Rogers,  
[richard.rogers@wiltshire.gov.uk](mailto:richard.rogers@wiltshire.gov.uk)

Engagement and Partnership Lead – Caroline LeQuesne,  
[caroline.lequesne@wiltshire.gov.uk](mailto:caroline.lequesne@wiltshire.gov.uk)

Senior Democratic Services Officer – Ben Fielding, [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

Items to be considered	Time
<p>1     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	5.30pm
<p>2     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 6 November 2024.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.</p>	
<p>4     <b>Chairman's Announcements and Information Items</b> (<i>Pages 9 - 22</i>)</p> <p>To receive the following announcements and information items through the Chairman:</p> <ul style="list-style-type: none"> <li>• Local Electric Vehicle Infrastructure (LEVI) Project.</li> <li>• Cost of Living Update.</li> <li>• Vaccine Confidence Training Sessions.</li> <li>• BSW Together Update.</li> <li>• Community First Update.</li> </ul>	
<p>5     <b>Local Highways and Footpath Improvement Group (LHFIG)</b> (<i>Pages 23 - 46</i>)</p> <p>To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 7 November 2024, as set out in the attached report.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> <li>• - <b>Issue 09-24-09</b> – Great Hinton 20mph speed limit - Allocate £5,500.00 (25% contribution from Great Hinton PC - £1,375.00)</li> <li>• - <b>Issue 9-24-19</b> - B3107 Melksham Road / Williams Mead, Sign /road marking improvements. Allocate £1,200.00 (25% contribution from Broughton Gifford PC - £300.00)</li> </ul> <p>Further information on the LHFIG process can be found <a href="#">here</a>.</p>	
<p>6     <b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
<p>7     <b>Close &amp; Future Dates</b></p> <p>Future Meeting Dates:</p>	

- 5 March 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement and Partnership Lead: [Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

# MINUTES

**Meeting:** Melksham Area Board  
**Place:** Melksham United Church, High Street, Wiltshire, SN12 6JU  
**Date:** 6 November 2024  
**Start Time:** 7.00 pm  
**Finish Time:** 8.26 pm

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Please direct any enquiries on these minutes to:

Senior Democratic Services Officer - Ben Fielding,(Tel): 01225 718224 or (e-mail) [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jonathon Seed, Melksham Without West & Rural (Chairman)  
Cllr Phil Alford, Melksham Without North and Shurnhold  
Cllr Nick Holder, Bowerhill  
Cllr Jon Hubbard, Melksham South  
Cllr Jack Oatley, Melksham Forest

### **Wiltshire Council Officers**

Richard Rogers, Strategic Engagement & Partnerships Manager (SEPM)  
Caroline LeQuesne, Engagement and Partnership Lead  
Dominic Argar, Assistant Multimedia Officer  
Ben Fielding, Senior Democratic Services Officer

**Total in attendance: 24**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
90	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mike Sankey and Inspector Andy Lemon.</p>
91	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 4 September 2024 were presented for consideration. It was noted that there had been a typo within the minutes with the “Melksham Independent News” incorrectly referred to as the “Melksham Evening News”.</p> <p>After which, it was;</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign as a true and correct record of the minutes of the meeting held on 4 September 2024 following the amendment.</b></p>
92	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman made the following announcements as per the agenda pack and website:</p> <ul style="list-style-type: none"> <li>• Cost of Living Update</li> <li>• Community First Update</li> <li>• BSW Together Update</li> <li>• Spurgeon’s Update</li> </ul>
93	<p><u>Declarations of Interest</u></p> <p>Cllr Jon Hubbard declared that he was a Trustee of The Riverside Centre so would therefore abstain from voting on the grant application put forth by The Riverside Centre.</p>
94	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b></li> </ul> <p>The Area Board noted written update attached to the agenda. In addition, Sergeant Gemma Rutter provided a verbal update which included, but was not limited to the following points:</p> <ul style="list-style-type: none"> <li>• Gratitude was placed for the positive feedback that had been received at the last meeting of the Area Board.</li> </ul>

	<ul style="list-style-type: none"> <li>• It was outlined that the statistics for the town were steady, though there had been a slight spike in vehicle crimes.</li> <li>• The following priorities were outlined: <ul style="list-style-type: none"> <li>○ Safer Nighttime Economy – By supporting attendance at Pub watch and working alongside the licensing team.</li> <li>○ Retail Crime – Work is set to continue with local businesses to increase safety within town. It was outlined that a meeting had been organised for retailers within the town, however this had been poorly attended therefore alternative plans to increase retailer engagement would be considered.</li> <li>○ Youth Work – A Youth Event was set to take place on Friday 29 November 2024 at the Assembly Rooms from 6pm-8pm with local clubs set to attend such as the Swimming Club, Police Cadets and local gyms.</li> </ul> </li> <li>• It was outlined that three operations had recently taken place, including Op Scorpion (targeting criminal transport links), Safer Business Awareness Week and Rural Crime Awareness Week.</li> <li>• It was outlined that across Wiltshire a sophisticated crime group had swept through the county and had broken into vans and stolen equipment. A live investigation was currently taking place with the force working to deal with this group. It was stressed that tools should be removed from vans at the end of the day.</li> <li>• Focus for the police would shortly change to focus on the Christmas period.</li> </ul> <p>After the update, there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• Detail was provided that recently due to the rota, the Melksham Neighbourhood Policing Team had not had use of the mobile police station however this would be back in villages in the future.</li> </ul>
95	<p><u>Canon Square Project</u></p> <p>The Area Board received a presentation from Charlie Thomson, Rector of Melksham Church. The presentation included, but was not limited to the following points:</p> <ul style="list-style-type: none"> <li>• It was outlined that Canon Square was a beautiful part of Melksham with listed buildings, however Number 11 Canon Square had been boarded up and neglected, with the current condition shown in pictures included within the agenda.</li> <li>• The congregation at the adjacent St Michael’s Church had grown since the pandemic and now needed additional space, therefore when 11 Canon Square was listed for sale, the Church Council cashed in its remaining historic investments to cover the purchase price and fundraising had taken place since.</li> </ul>

	<ul style="list-style-type: none"> <li>• The vision for the building was to convert the bottom floor to a suite of attractive meeting spaces, with the middle and top floors acting as two single bedroom flats which would return to the market as affordable accommodation.</li> <li>• The benefits of the project were outlined with positive impacts suggested for the Church, community and for conservation.</li> </ul> <p>After the presentation, there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• Further clarity was provided that the middle and top floor of the building would be affordable accommodation flats with the income generated being reinvested into the refurbishment of the property, particularly the roof.</li> <li>• A point was raised regarding how the properties would be managed, to which it was stated that precise details had not been finalised however a Church representative was likely to be involved.</li> <li>• It was clarified that the grant application put forth by the project was within Wiltshire Council policy and that the project would be for heritage and community use and that though there would be religious activity this would not be exclusive.</li> </ul>
96	<p><u>Supporting the Vulnerable Through Winter</u></p> <p>The Area Board received a presentation from Sarah Cardy, Wiltshire Age UK. The presentation included, but was not limited to the following points:</p> <p><b>Support for the Elderly</b></p> <ul style="list-style-type: none"> <li>• Detail was provided regarding Melksham Community Support and how work was taking place to connect individuals and identify support, with the example provided of how The Riverside Centre recognised a need for cookery courses.</li> <li>• Detail was provided regarding the Information and Advice Service, which amongst other functions, helped individuals to complete benefit applications.</li> <li>• The Wellbeing Service was available to provide short term support to enable elderly people to regain their confidence, for example through telephone befriending.</li> <li>• The service of wellbeing checks with hot meals was outlined, with it noted that trained drivers would provide a two-course hot meal during a check in as a paid service.</li> <li>• Reference was drawn to the Fitness and Friendship Club which takes place at Bowerhill, with a further club potentially to be set up towards the Whitley area.</li> <li>• Detail of Carers Together Wiltshire was provided as well as the partners involved, the carers assessment process and the provision of Carers ID</li> </ul>



	<p>cards.</p> <ul style="list-style-type: none"> <li>The contact details for Carers Together Wiltshire were included within the agenda pack for the meeting.</li> </ul> <p><b>Winter Fuel Payments</b></p> <ul style="list-style-type: none"> <li>Detail was provided regarding the help available to cover heating costs over the winter months, including the eligibility criteria and information regarding the potential payment amounts available.</li> <li>Clarity was provided regarding how to claim Pension Credit both online and by phone call.</li> <li>Contact details for Age UK Wiltshire were included within the agenda pack for the meeting.</li> </ul>
97	<p><u>Area Board Priority Updates</u></p> <p>The Area Board received updates from Lead Councillors for the following local Area Board priorities:</p> <p><b>To improve opportunities for all children and young people (Cllr Hubbard)</b></p> <ul style="list-style-type: none"> <li>Attention was drawn to the Youth Event organised by Wiltshire Police, set to take place on Friday 29 November 2024 in the Assembly Rooms between 6pm-8pm.</li> </ul> <p><b>To support older and vulnerable people (Cllr Oatley)</b></p> <ul style="list-style-type: none"> <li>It was outlined that the most recent Health and Wellbeing meeting had taken place on 17 October 2024 and had been attended by 15-20 people who had contributed to debates and setting up actions.</li> <li>The Health and Wellbeing Group agreed to have a focus on mental health and supporting adults with a sub-group set up to focus on men's mental health.</li> <li>It was hoped that an Andy's Man Club could be set up, however it was identified that this would be difficult, however a group named "Man Down" which took place in Trowbridge was identified and the creator had since worked with the Health and Wellbeing Group to set up a "Man Down" group in Melksham, which had met on 5 November in Bowerhill with 19 people ranging from ages 21 to 82 attending.</li> <li>The health and Group was running some basic mental health first aid courses for people who were volunteering or employers working with community groups.</li> <li>Further activities relating to mental health included that HELP Counselling had been running face to face sessions in the Melksham Area, The Riverside Centre Men's Shed celebrated its 10<sup>th</sup> anniversary and there had also been successful work taking place with creative conversations.</li> <li>Detail was provided regarding the Housing Support Fund, with it noted that the Communities Team at Wiltshire Council had £250K which could be allocated to support foodbanks, community larders and prevention work.</li> </ul>

	<p><b>To protect and enhance our heritage and environment (Cllr Seed)</b></p> <ul style="list-style-type: none"> <li>• The heritage app was now up and running in Melksham after a lot of work.</li> <li>• The Legal Wall discussed at the last meeting of the Area Board was now open.</li> </ul>
98	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><b><u>Community Area Grants:</u></b></p> <p>Keevil Community Amenities Trust - £2,083 towards Keevil Banfield Recreation Ground in Ground Trampoline.</p> <p><b><u>Decision</u></b></p> <p><b>Keevil Community Amenities Trust was awarded £2,083 towards Keevil Banfield Recreation Ground in Ground Trampoline.</b></p> <p><b>Moved – Cllr Jack Oatley</b>  <b>Seconded – Cllr Jonathon Seed</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2023/24.</i></b></p> <p>The Parochial Church Council of the Melksham Parish of the Ecclesiastical Parish of Melksham Salisbury – £5,000 towards the purchase and refurbishment of 11 Canon Square for parish and community benefit.</p> <p><b><u>Decision</u></b></p> <p><b>The Parochial Church Council of the Melksham Parish of the Ecclesiastical Parish of Melksham Salisbury was awarded £5,000 towards the purchase and refurbishment of 11 Canon Square for parish and community benefit.</b></p> <p><b>Moved – Cllr Jon Hubbard</b>  <b>Seconded – Cllr Phil Alford</b></p> <p><b><i>Reason – The application met the Community Area Grants Criteria 2023/24.</i></b></p> <p>Riverside Centre - £5,000 towards Melksham Riverside Centre toilets.</p> <p><b><u>Decision</u></b></p> <p><b>Riverside Centre was awarded £5,000 towards Melksham Riverside Centre toilets.</b></p>

	<p><b>Moved – Cllr Nick Holder</b>  <b>Seconded – Cllr Jack Oatley</b></p> <p><i>Cllr Jon Hubbard did not vote on this grant application as per his earlier declaration.</i></p> <p><b><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</b></p> <p><b><u>Older &amp; Vulnerable Grants:</u></b></p> <p>HELP Counselling Services - £265.73 towards Counselling Boxes for our new rooms in Melksham.</p> <p><b><u>Decision</u></b></p> <p><b>HELP Counselling Services was awarded £266.73 towards Counselling Boxes for our new rooms in Melksham.</b></p> <p><b>Moved – Cllr Jon Hubbard</b>  <b>Seconded – Cllr Jack Oatley</b></p> <p><b><u>Reason</u> – The application met the Older &amp; Vulnerable Criteria 2023/24.</b></p>
99	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>It was noted that the next meeting of the Local Highways and Footway Improvement Group (LHFIG) will take place on 7 November 2024; therefore, there were no recommendations to be approved at the Area Board meeting. Additionally, if necessary, the Area Board would convene a meeting specifically to approve any recommendations that might come out of the 7 November 2024 LHFIG meeting.</p> <p>Additionally, as Cllr Mike Sankey, Chairman of the Local Highways and Footway Improvement Group (LHFIG) had tendered his apologies for the meeting set to take place on 7 November 2024, Cllr Jonathon Seed was elected to preside as Chairman for this meeting only.</p>
100	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
101	<p><u>Close &amp; Future Dates</u></p> <p>The date of the next meeting was currently set to be 26 February 2025; however, plans were in place for this meeting date to be changed with it likely that there would be an Older People’s Event set to take place in early March with a separate business only Area Board meeting.</p>

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## Area Board Briefing Note

### Local Electric Vehicle Infrastructure (LEVI) Project

<b>Service:</b>	<b>Highways Major Projects – Place</b>
<b>Date prepared:</b>	<b>November 2024</b>
<b>Further enquiries to:</b>	<b>Dr. Alex Rowbotham, EV Infrastructure Strategy Lead</b>
<b>Direct contact:</b>	<b>alex.rowbotham@wiltshire.gov.uk</b>

#### Introduction

Wiltshire Council is asking for your views on where electric vehicle (EV) chargers could be installed in your communities.

In the year up to August 2024, 25% of all UK new car sales were electric vehicles, but not everyone has easy access to electric charging. In the UK around 80% of all EV charging is done at home, However, if you live in a house with no off-street parking then you can't legally install a home charger and you must rely on public charging.

As part of the Local Electric Vehicle Infrastructure (LEVI) project in Wiltshire, the council is looking to build a network of public on-street residential EV chargers throughout the county, ensuring public EV chargers are available for the residents who need them most.

#### Right Charger, Right Place

Wiltshire Council have been allocated £3.88m by the Department for Transport to build public on-street residential charging, primarily to serve residents without access to a home charger.

We will be partnering with commercial charge point operators (CPO's) to ensure we can deliver rapidly and at scale. Partner CPO's will bring sector expertise and contribute private funding, which will increase the number of EV charge points the LEVI project can deliver.

#### Data Led, Community Informed

The identification of priority sites for LEVI chargers will be led by robust data, but we also need to be informed by local knowledge about where there is a need for chargers in your communities, and where the most suitable locations are.

We are asking parish and town councils to share insights that will inform where electric vehicle chargers could be put in your community. Your responses to the survey, linked below, will be critical in our identifying areas of need and appropriate instal locations.

**Survey Link:** [Wiltshire Local Electric Vehicle Infrastructure community survey](#)

**Deadline for completion:** 18<sup>th</sup> December 2024

Some town/parish councils have decided they don't have enough specific local information to fully complete the survey and have invited local residents to provide survey responses. This is acceptable, however, information supplied directly from councils will be given priority weighting.

If any town/parish council believes the survey too blunt a tool to fully capture their circumstances (e.g. area too big and varied), then please get in touch directly and we will organise discussions.

### **Details of EV Charging Provision**

Many CPO's offer to install and operate EV chargers at zero cost to the landowner. However, these arrangements are generally only offered to locations that are currently commercially attractive, provide the host little control over locations and tariffs, and often incorporate unfavourable terms and conditions.

EV chargers installed through the LEVI project will be supplied, operated and maintained within the terms and conditions of a central contract, developed in collaboration with government advisory bodies. This approach will guarantee social equity of charger provision, ensuring rural and socially deprived areas see charging provision. Contract terms and key performance indicators will also ensure that tariffs are competitive, and any maintenance issues are resolved quickly.

### **Further Information**

If you require any further information on the LEVI project, the survey or EV charging in general, please get in touch through the details at the head of this briefing note.

Thank you for your time and support.

## Area Board Briefing Note – Cost of Living

<b>Service:</b>	<b>Cost of Living</b>
<b>Date prepared:</b>	<b>13 November 2024</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<a href="mailto:William.oulton@wiltshire.gov.uk">William.oulton@wiltshire.gov.uk</a>

### Cost of Living

The Council is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and as source of advice.
- We have contacted community providers and updated our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/opportunities over the Christmas period.
- Wiltshire bus users can continue to travel on most routes in the county for just £2 or less for a single fare until the end of December 2024. The cap will increase in 2025 and single bus fares will then be capped at £3 until at least 31<sup>st</sup> December 2025<sup>1</sup>.
- In September the Government announcement to extend the Household Support Fund by 6 months till the end of April 2025<sup>2</sup>. Officers analysed the impact of schemes delivered under the programme to further develop our approach to ensure that those households most in need are targeted for support. This includes working with Foodbanks and Community Food Providers to apply for funding to support their work.
- Additionally, it was announced in the Budget Statement, that an additional £1bn of funding had been allocated to extend the household support fund and discretionary housing payment to 2025/2026<sup>3</sup>.

<sup>1</sup> [National bus fare cap - GOV.UK](#)

<sup>2</sup> [Government support extended to help struggling households with bills and essential costs over winter - GOV.UK](#)

<sup>3</sup> [Household support fund extended | Local Government Chronicle \(LGC\)](#)

- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support. Contact details on the phone are: 0300 003 4576, and email is: [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk)

## Winter Fuel Payments and Pensions Credit

The Council has been actively supporting the campaign to raise awareness of the link between the winter fuel payment and pension credit. We are encouraging people to check if they're eligible for pension credit as that could help unlock getting the winter fuel payment (the deadline for that being 21 December).

Our activity includes:

- Promoting the messages on social media
- Sharing on residents' newsletter and business newsletter
- Sharing resources with Adult care team and community engagement team to share in their local networks
- Information to all members and town and parishes – including digital resources and example content for them to use on their own platforms.

The Government has written to all pensioners who are in receipt of Housing Benefit but are not claiming Pension Credit which include 707 in Wiltshire. In addition, our Revenue & Benefits team has also issued a letter to all 579 pensioners who are not claiming pension credit and could be eligible.

## FUEL

The Council is pleased to say that, following a successful summer programme Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at [www.wiltshire.gov.uk/fuel-programme](http://www.wiltshire.gov.uk/fuel-programme).



# Vaccine Confidence Training Sessions



Bath and North East Somerset,  
Swindon and Wiltshire  
Integrated Care Board

**The Vaccination Clinical Hub Team welcome you to join us for Vaccine Confidence training.**

**Unsure how to talk to people about vaccinations?**

**Are you interested in learning more about them and how they work?**

**Could you be a Vaccine Champion?**

**Join us at one of the below online sessions:**

- Wednesday 20th November 11am – 12.30pm
- Thursday 12th December 12- 1.30pm

**All community groups, third sector organisations, community leaders, those working in health and social care services (e.g. care homes) and others who engage with the public, or just want to learn more, are welcome.**

If you would like to join, please email [bswicb.ivg@nhs.net](mailto:bswicb.ivg@nhs.net)





## ICB updates for Wiltshire Area Board

### Joint Chief Executive appointed to lead region's three acute trusts

A new Joint Chief Executive Officer has been appointed to lead the Royal United Hospitals Bath NHS Foundation Trust, Great Western Hospitals NHS Foundation Trust and Salisbury NHS Foundation Trust.

Cara Charles-Barks, who is the current Chief Executive Officer at the Royal United Hospital in Bath, will take up the new position from Friday 1 November.

This appointment follows a decision by the boards of each of the three trusts earlier in the year to establish a group model to deliver better outcomes for local people.

Before joining the team at the RUH, Cara had previously been Chief Executive Officer at Salisbury NHS Foundation Trust.

She has also been listed as one of the top 50 Chief Executives working in the NHS on five separate occasions.

The new group model is a collaboration between the three existing trusts, and not a formal merger.

Each trust will remain a separate organisation, and continue reporting to its own dedicated executive team and board.

Sue Harriman, Chief Executive Officer, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "Cara's appointment is excellent news for our three hardworking acute hospitals and our wider health and care system.

"True collaboration adds real value to patient care and all three hospital trusts have a unique role to play in strengthening the support that local people and communities count on at every stage of their lives.

"Under Cara's expert leadership, our hospitals will be stronger together and I look forward to seeing the benefits of these new arrangements over the coming years."

### Public asked to help shape new ten-year plan

Patients, families and staff working across the NHS have been invited to have their say on a new ten-year plan that will aim to revolutionise the entire health and care service.

Wes Streeting MP, Secretary of State for Health and Social Care, announced details of the new plan on Monday 21 October.

He said: "When I was diagnosed with kidney cancer, the NHS saved my life, as it has for so many people across our country.

"Today the NHS is going through the worst crisis in its history. But while the NHS is broken, it's not beaten. Together, we can fix it.

"We need your ideas to help turn the NHS around. Our 10 Year Health Plan will transform the NHS to make it fit for the future, and it will have patients' and staff's fingerprints all over it.

"I urge everyone to go to [www.change.nhs.uk](http://www.change.nhs.uk) today and help us build a health service fit for the future."

The new Change NHS website allows people to submit their ideas and feedback, and also provides details of upcoming in-person engagement events.

Wes Streeting is expected to publish the new ten-year plan in full in the spring of next year. Find out more at [www.change.nhs.uk](http://www.change.nhs.uk).

### ICB awarded Armed Forces Covenant Silver Award

The ICB has been recognised with the Silver Award by the Ministry of Defence for its exceptional support of the Armed Forces.

Recognising organisations that go above and beyond in their support for serving personnel, veterans, and their families, the Silver Award is presented to those who demonstrate their commitment by signing the Armed Forces Covenant and implementing policy changes and workplace adjustments.

The Armed Forces Covenant is a promise that acknowledges and understands that those who serve or have served in the Armed Forces, and their families, should be treated with fairness and respect in the communities, economy, and society they serve, ensuring that their contributions and sacrifices are respected and valued in the workplace.

There is a three-tier approach of bronze, silver, and gold, and the ICB is one of only four others that have recently received the Silver Award.

Sue Harriman, Chief Executive Officer, BSW ICB, said: "As a Royal Navy veteran, I know that those who have served in the Armed Forces are reliable, resilient, resourceful and committed members of our team.

"The Armed Forces community brings a unique and highly valuable set of transferable skills to the NHS.

"They demonstrate key values including compassion and willingness to serve others, which makes them a huge asset to us as we commission services in the area to improve health and enrich lives of the public."

### ICB pledges support to council's new SEND strategy

The ICB has pledged its support to a new plan from Wiltshire Council, which sets out how local partners will work with families, children and young people with Special Educational Needs and Disabilities (SEND).

Known as Meeting Needs Together, the ambitious plan was agreed by the Wiltshire Council cabinet at its meeting at the end of September.

The plan contains the following six priorities:

- Children and young people and their families will be at the centre of planning, their views and aspirations heard and acted upon, as true partners
- Getting the right support at the right time, identifying and acting on our children's needs at the earliest opportunity and through promotion of inclusive approaches and practice across the local area
- Provide opportunities for timely planning, reflective of the views of the child or young people and parent carers' current needs, that have clear outcomes
- Ensure good quality communication and information, for families to have a positive experience when navigating services, with information that is easy to access and use
- Professionals and officers across the SEND system will have the skills, knowledge and training to enable effective collaboration across services, joint assessments and sharing of good practice
- Children and young people will be prepared for adulthood and experience timely transitions, leading to increased skills, greater independence and a greater range of opportunities in life

Gill May, Chief Nurse, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "One of the priorities of our ICB is to ensure all children have a great start in life, and this new plan sets out in black and white how that promise extends to our young people who live with additional needs and extra care requirements.

"The plan itself is a testament to that commitment, as we've made sure that young voices, as well as those of their parents and carers, are included throughout."

View the strategy in full via the Wiltshire Council website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

### Wiltshire hospital among best for patient experience

Salisbury District Hospital has been ranked in the top 10 for most improved adult inpatient experience.

Healthcare regulator the Care Quality Commission published the list in its annual NHS Adult Inpatient Survey 2023 Benchmark Report.

The survey covered topics such as experiences of admission to hospital, care in hospital and communication with doctors and nurses.

Other survey questions covered topics including virtual wards, kindness and compassion and support when leaving hospital.

The report noted significant improvements for Salisbury NHS Foundation Trust in the seven areas patients were asked about.

Five of the results were above the national average, with the hospital scoring highly in the following areas:

- Patients getting hospital food outside set meal times
- Quality of the information patients receive while on waiting lists
- Length of time waiting for a bed
- Patients receiving help to eat meals
- Staff explaining the reasons for changing wards during the night

Judy Dyos, Chief Nursing Officer, Salisbury NHS Foundation Trust, said: "We continually strive to improve patients' experiences at our hospital.

"Our staff work tirelessly to provide high quality care to our local population and beyond.

"This CQC benchmark report result is a huge achievement and one for which all of our staff should be proud."

### International healthcare leaders hold summit in Salisbury

Healthcare leaders from the NHS, along with many of their European counterparts, have met in Salisbury as part of an annual event that focuses on how to deliver continuous service improvement.

The Catalysis CEO Summit took place at Salisbury District Hospital and provided leading figures from the world of healthcare with an opportunity to learn more about the trust's unique Improving Together programme.

Delegates saw first-hand some of the changes that have been put in place at Salisbury, including what staff have done to dramatically reduce the number of falls that occur while patients are in hospital.

The leaders also visited the new, state-of-the-art Imber Ward, which provides the hospital with 24 additional beds in an environmentally sustainable building.

Lisa Thomas, Interim Chief Executive, Salisbury NHS Foundation Trust, said: "Our aim is always to deliver the highest level of care for our patients, invest in our staff so they have the resources they need and have great working relationships with our business partners.

"I am delighted that we have been able to share just a little of the great work that is going on at our hospital to improve the care we give.

"I could not be prouder of the people who work here and the commitment they make, day in day out, caring for our local communities and each other."



## Christmas Opening Hours



The Community First office will close for the festive period at 4pm on Tuesday 24<sup>th</sup> December 2024 and will reopen at 9am on Thursday 2<sup>nd</sup> January 2025.

On behalf of our team, wishing you a very Merry Christmas and a Happy New Year.

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## Have your say on homecare services in Wiltshire

Wiltshire Council is conducting a comprehensive review of its care at home/domiciliary care frameworks, with the aim of shaping the future of homecare services across the county. This review will contribute to the development of an options proposal for future commissioning in 2026.

The council is eager to hear from those who receive care at home, whether their care is council-funded or self-funded, as well as from carers, families, and care providers.

The feedback collected will help inform how care services can best support people in their homes, how to improve the experience of finding care, and how to assist people in staying at home longer. The consultation is for adults (18+), children and young people, and adults with mental health needs, learning disabilities, or autism.

### Key areas of feedback:

- What do people need and want from care at home?
- How does care work best for individuals?
- How can the council assist people to remain at home for longer?
- What are people's experiences of finding care and working with the council when care is funded?
- How does community support help people stay at home?
- What is the experience of unpaid carers in working with care providers?
- Looking ahead, how do people see the future needs of homecare changing?

### How to get involved:

Voice It, Hear It is leading the consultation and engagement on behalf of Wiltshire Council. To ensure your voice is heard, we would like to invite homecare users, carers, and care providers to participate in this important consultation. Your voice matters!

**Take our online survey:** <https://survey.zohopublic.eu/zs/YgBPRq>

**Book a 1-to-1 telephone consultation:** ([voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk))

For more information or to get involved, please contact:

[voice@communityfirst.org.uk](mailto:voice@communityfirst.org.uk)

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## Reminder - Community Transport Directory

If you work with individuals who need help with transport, please let them know about the Community Transport Directory. People who need help from their local Link Scheme or Community Minibus Group should contact the organisation directly.

Our directory has a list of contact details and can be found here:

<https://www.communityfirst.org.uk/transport/directory/>

## Carers Together Wiltshire

Carers Together Parent Carer Lead Jo is hosting two sessions for parent carers in December. Please see below for the details and share with parent carers so they are aware of the support on offer as well as our monthly parent carer newsletter.

- **Wednesday 4<sup>th</sup> December 2024** - Face to face support group (10.30am-12pm) at the Cosy Club in Salisbury. No need to book, just drop in.
- **Thursday 19<sup>th</sup> December 2024** - Virtual evening group (7-8pm) Christmas quiz. Please email Jo for the link ([jhculley@communityfirst.org.uk](mailto:jhculley@communityfirst.org.uk))

All parent carers are welcome to attend.

Our parent carer newsletter contains information, events and resources for parent carers in Wiltshire. If you know another parent carer who could benefit from the newsletter, please send them the link so they can subscribe: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

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## Oxenwood 2025 School Holiday Clubs

Join us at Oxenwood Outdoor Education Centre for an action-packed, school holiday adventure with our new holiday clubs launching in February 2025.

### Activities include:

**Paddle sports** - From April onwards and will include an introduction to Stand up Paddleboard and canoeing. The equipment to be used, the dangers that could be encountered (and how to not get in that situation in the first place!) paddle strokes and self-rescue. Ensuring you get the skills necessary to enjoy and safe and fun day on the water

**Mountain biking** - Learn the skills necessary to conduct repairs and identify faults with your bike, skill-based sessions designed to make better riders of all abilities, journeys out from the centre teaching the skills for moving across country safely and added basic navigation.

**Bushcraft** - Could you fend for yourself without any home comforts? How would you get on if you were lost or stranded in unknown territory? This day will teach you to get to grips with a few vital survival skills that could keep you alive and get you home in one piece. Learn how to prepare yourself for the unexpected, find water and make it safe, prepare and cook game, build a shelter, make fires for warmth and cooking and live in harmony with nature. You will also learn how to make distress signals for rescue or to navigate your way home.

**Targets and trajectories** - This day will involve various shooting techniques, utilising archery, olympic style air rifle, snap barrel air rifle and BB guns. The day will cover how to safely use all systems, how to zero your rifles, utilise alternate point of aim, how to fire from different positions and learn how to achieve the maximum points on offer every time!

**History / theme days** - The British Isles boasts a long and proud history and what better way to explore this history as becoming part of it! During our history day you will find out what its like to be drilled into shape as a Roman Legionnaire or discover how the Vikings became a feared invader of our islands, this immersive experience will ensure you leave here ready to invade and pillage!

**Multiple activity day** - This will incorporate all activities available during the week, condensed to give the attendees a taste of each. This will incorporate, bushcraft, mountain biking, riles shooting, Archery and climbing. A fun multi activity day for a range of ages.



	Monday	Tuesday	Wednesday	Thursday	Friday
	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15
8 - 11 years	Mountain Bike	Bushcraft	Targets and trajectories	History / Theme Day	Multi activity day
12 - 16 years	Bushcraft	Mountain bike	History / Theme Day	Multi activity day	Targets and trajectories

**Price:** £30 per person, per day

**Ages:** 8 - 11 years old

12 -16 years old

**Lunch:** Attendees should bring a packed lunch.

For more information or to reserve your place email: [info@oxenwood.org.uk](mailto:info@oxenwood.org.uk)

**Briefing prepared by:**

Ellie Ewing

Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)



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Agenda Item 5

	Item	Detail & Updates	Actions and recommendations	Who
	<b>Melksham LHFIG – Final Meeting Notes for Thursday 7<sup>th</sup> November at 18:00 hrs (Via MS Teams)</b>			
1.	<b>Attendees and apologies</b>			
	Attendees:	Cllr Jonathan Seed (Chair) Cllr Phil Alford Malcolm Jones (Steeple Ashton PC) Alain Baines (Melksham Without PC) Colin Wade (Semington PC) Sarah Dow (Keevil PC) Pat Aves (Melksham TC) Dean Baker (Wiltshire Council) Martin Rose (Wiltshire Council)	The chair and group members expressed their condolences to Cllr Sankey following the recent passing of his father.	
	Apologies:	Cllr Mike Sankey Mary Winterburn (Great Hinton PC)		
2.	<b>Notes of last meeting</b>			
		The notes and recommendations of the previous LHFIG meeting held on 15/08/24 were presented to the Area Board at its 04/09/24 meeting and agreed.  The meeting minutes can be found here : <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MIId=15325&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MIId=15325&amp;Ver=4</a>		All

Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who																																				
3.	Financial Position																																							
		<p><b>Note:</b> The closing balance for 23/24 included a number of committed schemes totalling <b>£49,263.69</b>, less agreed 3<sup>rd</sup> party contributions of <b>£17,073.57</b>. These have been carried forward to 24/25.</p> <p>The current balance for 24/25 is <b>£36,964.37</b></p> <p>Below is an extract from the latest financial summary prepared for the 7<sup>th</sup> November meeting:</p> <table border="1" data-bbox="506 855 1341 1273"> <thead> <tr> <th colspan="4">Melksham LHFIF EXPENDITURE 2024 / 25</th> </tr> </thead> <tbody> <tr> <td colspan="4">FINANCIAL SUMMARY (as of 07/11/24)</td> </tr> <tr> <td>LHFIF Budget 24/25</td> <td>£24,338.00</td> <td></td> <td></td> </tr> <tr> <td>Carry F/wd from 23/24</td> <td>£56,547.47</td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>£80,885.47</b></td> <td><b>A</b></td> <td></td> </tr> <tr> <td>Current Projected Spend 24/25</td> <td>£66,902.79</td> <td><b>B</b></td> <td></td> </tr> <tr> <td>Balance</td> <td>£13,982.68</td> <td><b>C (A-B)</b></td> <td></td> </tr> <tr> <td>3rd Party Contributions (Details below)</td> <td>£22,981.69</td> <td><b>D</b></td> <td></td> </tr> <tr> <td>Current Balance</td> <td><b>£36,964.37</b></td> <td><b>E (C+D)</b></td> <td></td> </tr> </tbody> </table> <p>Refer to <b>APPENDIX 2</b> for 2024/25 for latest finance sheet.</p>	Melksham LHFIF EXPENDITURE 2024 / 25				FINANCIAL SUMMARY (as of 07/11/24)				LHFIF Budget 24/25	£24,338.00			Carry F/wd from 23/24	£56,547.47				<b>£80,885.47</b>	<b>A</b>		Current Projected Spend 24/25	£66,902.79	<b>B</b>		Balance	£13,982.68	<b>C (A-B)</b>		3rd Party Contributions (Details below)	£22,981.69	<b>D</b>		Current Balance	<b>£36,964.37</b>	<b>E (C+D)</b>			To note
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## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
<b>4.</b>	<b>Live Priority schemes</b>			
a)	<p><b>Issue 9-20-9</b> Melksham Sandridge Road – request to improve footway link to Maple Close</p>	<p><a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p>Town Council to continue to liaise with the landowner’s legal team to move this matter forward. Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved.</p> <p><b>Meeting 07/05/24</b> - No progress update to report. Probate issues ongoing. Legal team pressed. LHFIFG agreed that Commitment of £20k will be carried over into 24/25. (Line 1 Finance sheet)</p> <p><b>15-08-24</b> – Probate is now complete. Continuing to chase legal team for progress on free dedication of land. Scheme remains on hold.</p>	<p><b>07/11/24</b></p> <p>Probate and free dedication of land required to construct footway is now complete.</p> <p>Topo survey for detailed design of £1700.00 + VAT has been instructed. £20,000 budget already allocated in 24/25, with 50% contribution confirmed by Pat Aves (Melksham TC)</p> <p>Construction provisionally programmed for June 25.</p>	MR
b)	<p><b>Issue 9-22-17</b> – Melksham Without (various roads) Request for Parking Control Measures</p> <p>To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> <li>• Semington Canal Bridge</li> <li>• Lancaster Road Bowerhill</li> <li>• Avro Way Bowerhill</li> <li>• Merlin Way Bowerhill</li> <li>• Mitchell Drive Bowerhill</li> </ul> <p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p>	<p><b>07/11/24</b></p> <p>Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. Now expected late Nov/ Early Dec.</p> <p>Update to be provided at next meeting.</p>	MS

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	Item	Detail & Updates	Actions and recommendations	Who
		<p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge, but no other sites have been identified for review within their Parish.</p> <p><b>Meeting 07/05/24</b> Initial review for sites completed (17 no.) Draft consultation documents issued to town and parish councils on 4/4/24. Deadline for response 7th May. Mark Stansby has met with MWPC to discuss proposals. MJR to send copy of Semington proposal to Colin Wade</p> <p>Agreed - TRO / Implementation costs at a cost of £4,000.00. 3rd party contribution of 25% for TRO costs to be split evenly across Melksham TC, MWPC and Semington PC. 25% of Implementation costs to be allocated according to number of sites.</p> <p><b>Meeting 15-08-24</b> -Traffic team have made amendments to the proposals following comments from town/ parish council. Formal advert likely early autumn 24. (end Sept / Early Oct)</p>		
c)	<p><b>Issue 9-22-11</b> A350 Beanacre - request for measures to control entry speed at north end of village</p>	<p><a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p><b>07/05/24 meeting</b> Works Ordered on 08/01/24 with target completion date of 15/02/24. This has slipped due to Milestone resource issues and will likely take place in May. Order Value £4,267.36, HIAMS M00751</p> <p><b>15/08/24</b> – Works postponed from May due to operational issues. Works expected imminently</p>	<p><b>07/11/24</b> Slippage due to A36 embargo and Street works refusing permit application.</p> <p>Work commenced on 7/11/24.</p>	

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
d)	<b>Issue 9-23-3</b> – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parking would need to be restricted on both sides of the lane, from the A350 to the new access. Refer to Item 4i of the agenda. <a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p><b>07/05/24 meeting</b> Mark Stansby has included this location as part of parking review under Issue 9-23-5.</p> <p><b>15/08/24</b> – See comments for Issue 9-22-17 Formal Advert Autumn 24 (late Sept / Early Oct)</p>	<p><b>07/11/24</b> Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. No expected late Nov/ Early Dec.</p> <p>Update to be provided at next meeting</p>	MS
e)	<b>Issue 9-23-4</b> Bus Gate at Semington Road – request for Camera Enforcement.	<p><b>15/08/24</b> – ANPR camera installed on 19th June. Issues with RDS delayed operations but camera went live 16th July. As of 12/08/24 <b>'381'</b> contraventions have been recorded and fines issued. Approx. 14 contraventions per day. Further message to go out from WC Communications team re. contraventions</p>	<p><b>07/11/24</b> As of 30/10/24 <b>'914'</b> contraventions have been recorded and fines issued since ANPR camera became operational. Deliberate damage to adjacent gate reported by local resident 29/10/24. Local Highways have returned gate to upright position and have instructed Milestone to install a replacement.</p> <p>Cllr Seed suggested that Parking Services consider forgoing the annual maintenance charge contribution from Melksham Without PC and Semington PC given the high level of PCNs. Remove from next Tracker</p>	To Note
f)	<b>Issue 9-23-5</b> – Bowerhill various sites – request for Parking Review	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> <li>1. Pathfinder Way</li> </ol>	<p><b>07/11/24</b> Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. Now expected late Nov/ Early Dec Update at next meeting.</p>	MS

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	Item	Detail & Updates	Actions and recommendations	Who
		<p>2. Westinghouse Way 3. Lancaster Road</p> <p>Refer to Item 4i of the agenda. Mark S has commenced review. Update to be provided at next meeting.</p> <p><b>07/05/24 meeting</b> - See comments for Issue 9-22-17 above.</p> <p><b>15/08/24</b> – See comments for Issue 9-22-17 above. Formal Advert Autumn 24. (late Sept / Early Oct)</p>		
g)	<p><b>Issue 9-23-7</b> – Melksham various roads – request for Parking Review</p>	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> <li>1. Union Street – could parking be permitted to create chicanes?</li> <li>2. Cranesbill Road – issue at school times</li> <li>3. Skylark – no details submitted.</li> </ol> <p>Highways to request further details of these issues from Town Council, prior to the review.</p> <p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p><b>07/11/24</b> - Proposal currently with Regulatory Team for processing and formal advert. Delay due to high demand. No expected late Nov/ Early Dec</p> <p>Update at next meeting.</p>	MS



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h)

	Item	Detail & Updates	Actions and recommendations	Who
		<p>Request made that the review be extended to include area on Woodrow Road (opposite Littlejohn Avenue) MR to speak to Mark Stansby</p> <p>It was noted by Dean Baker that the junction of Skylark / A3102 Sandridge Common (Western End) is currently unadopted and the developer is seeking to include 'No waiting at any time' prior to adoption. MS commented the other junction onto Eastern way and junctions in between will need to be included in the review.</p> <p><b>07/05/24 Meeting</b> - See comments for Issue 9-22-17 above.</p>		
	<p><b>Issue 9-23-17</b></p> <p>Mitchell DR, Bowerhill Estate, Market Place Melksham</p>	<p>R2P have assessed the sites at Mitchell Drive and Market Place x 2. Mitchell Drive - Mains power available and Shelter RTPI ready.</p> <p>Papercast units £7,076.00 (the 23" E-Paper battery display including audio)</p> <p>LED 3-line Bus Shelter display (Mains Powered) £6,806.33.</p> <p>Agreed to progress with sites at Market Place x 2 (Papercast) and Mitchell Drive x 1.(3-line LED)</p> <p>Consideration to be given to installing papercast at Mitchell drive instead of 3-line LED. MR to raise issue with PTU. Further request for sites at Kestrell Court, Bowerhill, subject to confirmation by MWPC.</p> <p>Note- Cost agreed of 50% PTU and 50% by town / parish council) No funding requirement from LHFIG. Agreed - Proceed</p>	<p><b>07/11/24</b></p> <p>Implementation of the remaining sites at Kestrell Court Imminent.</p> <p>Market Place Papercast displays x 2 were not working correctly and were returned to Papercast. New units now received and being 'tested' off-site, before installation takes place.</p> <p>No financial contribution from LHFIG.</p>	

Melksham Local Highways & Footway Improvement Group


	Item	Detail & Updates	Actions and recommendations	Who
		<p>with RTPI at Market Place Melksham x 2 and Mitchell Drive (type TBC) as indicated above. Melksham TC and Melksham Without PC have been invoiced for their 50% contribution.</p> <p><b>15/08/24</b> - Mitchel Drive RTPI complete. PTU chased re. remaining sites at Market Place (x2) and Kestrell court (x2)</p>		
Page 30 ii)	<p>No issue number</p> <p>Ad-hoc road markings Melksham community Area</p>	<p>Allocation of <b>£3,500 agreed</b> at Feb meeting to cover ad-hoc road marking requests. Sites to be collated and orders issue 1 or 2 times per year depending on numbers. <b>Note</b> this should not be used for routine road marking maintenance.</p> <p><b>07/05/24 meeting</b> - Awaiting further submission of sites from town / parish councils. Current Sites agreed at Feb meeting listed below:</p> <ol style="list-style-type: none"> <li>1. <b>Issue 9/24/04</b> Semington Road, Melksham (near Mobile Home Park), Berryfield Cycle Ln</li> <li>2. <b>Issue 9/24/03</b> - Give way markings Berryfield Lane and Winston Road / Padfield Gardens.</li> </ol> <p><b>15/0824</b> meeting - No further submissions received since May meeting. Further suggestions submitted my group members at meeting.</p> <ol style="list-style-type: none"> <li>1. SLOW markings Whitley (see 9-24-07)</li> <li>2. Snowberry Lane Melksham</li> <li>3. 20mph roundels Kenilworth Gardens, Melksham</li> <li>4. SLOW marking Hazlewood Road, Melksham</li> </ol>	<p><b>07/11/24</b></p> <p>Order issued but implementation delayed due to availability of road marking gang. Works may be postponed to early spring depending on the weather.</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
j)	<p><b>Issue 9-23-8</b> Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p><b>07/05/24 meeting</b> – Bank Street is included in the A3102 safer roads route study proposal. Package 8. Likely summer / autumn 24.</p> <p>Suggestion made to install surface mounted ‘Manchester style’ bollards with metal chain link between (Bollards to match existing bollards on east side). Bollards to act as visual deterrent rather than provide physical barrier.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><a href="https://www.heritagestreetfurniture.co.uk/bollards/steel-bollards/bollard-chains-for-steel-decorative-bollards/">https://www.heritagestreetfurniture.co.uk/bollards/steel-bollards/bollard-chains-for-steel-decorative-bollards/</a></p> <p>Bollards spaced at approx. 2.5m centres with chain link in between. Bollards with eyelets = £380.00 Metal Link Chain approx. £150.00 Approx ‘34’ bollards and 17 lengths of chain required. = £15,470.00. Install cost per bollard £150 x 34 = £5,100.00 Total £20,570.00. Note - Safety Audit would be required (£1,390)</p> <p>The group agreed that whilst no accidents have been recorded, the high pavement continues to cause some local concern. Group agreed that £20,570.00 represented significant cost to group / MTC and as such it would be prudent to waiting until the outcome of the A3103 Safer Roads study before agreeing to further action by the LHFIFG.</p> <p><b>15/08/24</b> - issue on hold pending outcome of A3102 safer roads route study. Suggestion made by Pat Aves re. provision of</p>	<p><b>07/11/24</b> Site inspection has taken place. The footway varies in width and height between Bewley’s Funeral directors 2.2m wide (0.32m high) and Peking Chef 3.26m width (0.5m height) Width outside The Grapes PH 2.5m (Height 0.6m) No update re. A3102 Safer Roads</p> <p>It was agreed by the group to wait until the outcome of the A3102 Safer Roads assessment for Bank Street is complete before deciding what action if any to take at Bank Street.</p>	MR

Melksham Local Highways & Footway Improvement Group

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	Item	Detail & Updates	Actions and recommendations	Who
		planters on Footway. MJR to investigate further and report back to group at next meeting. 10th August issue reported to Atkins		
k)	<p><b>Issue 9-24-02</b> Footbridge between Westbury View and Primrose Drive</p>	<p><b>15/08/24</b> – Engineers from Wiltshire Council’s structures team have inspected the site and have commented the proposed HFS is unlikely to resolve the issues re. the slippery bridge deck. Due to number of depressions resulting in multiple areas of standing water.</p> <p>Option put forward is to overlay the existing surface with a new re-profiled tarmac surface. The levels in the centre of the bridge will be picked up to form a pronounced crown line sending any water to the approaches where this will naturally run off and down the riverbanks avoiding the formation of ice. This can be achieved within the allocated budget. Members happy with the change for this project and agreed to proceed</p>	<p><b>07/11/24 – MJR Update</b></p> <p>Works completed 29<sup>th</sup> October. Note reduced cost from £4500 to £3,435. Remove from next tracker</p> 	MR
l)	<p><b>Issue 09-23-21</b></p> <p>Main Street Keevil adjacent to 18a</p> <p>Road edge Erosion.</p>	<p>Road adjacent to 18a main street Keevil.</p> <p><i>“Erosion of tarmac and subsequent reduction of grass verge. Parked cars cannot open nearside doors because of the steep angle of verge. Children are being moved in and out on the ROADSIDE. This is very dangerous at busy times, when road is restricted with buses, coach and many cars”.</i></p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p><b>07/11/24 – MJR Update</b></p> <p>Works pushed back to Easter 25 break due to conflict and programming issues. Sarah Dow ( Keevil PC) expressed her disappointment with the continuing delay to works implementation.</p> <p>Temporary closure booked.</p>	MR

## Melksham Local Highways & Footway Improvement Group

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	Item	Detail & Updates	Actions and recommendations	Who
		<p>Typical road width =5.22m.                      Kerbing Section 1 – 27m (to steps to #19)                      Kerbing Section 2 – 26m (steps to Blagdon House)                      Section 1 is worst due to parked vehicles.</p> <p>Note: Temp road closure may be required due to restricted road width. Est Cost with road closure = £9100.00 (+10% contingency) = £,10,010.00. Keevil PC to discuss options at their next meeting and report back to group.</p> <p><b>07/05/24 meeting</b> - Keevil PC have now agreed their preferred option. Works require temp road closure for approx. 1 week and must be moved to school holidays to reduce disruption. MJR to speak to programming officer to see if Oct ½ term is available for construction</p> <p>Agreed – Allocate £10,010.00 for works with 25% contribution from Keevil PC.</p> <p><b>15/08/24</b> – Contractor work programme already fully booked for summer and Oct ½ term. Kerbing works programmed for Feb 25 ½ term for 1 week. Temp road closure required.</p>		
m)	<p><b>9-24-06</b>                      Roundponds, Southbrook Road, Addison Road and Dunch Lane</p>	<p>Request for 20mph limit to cover the estate listed.  <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>07/05/24 meeting - Speed limit assessment would first be required to check if site meets the necessary criteria for 20mph limits (mean speed 24-25 mph). MJR to look at sites across the estate to agree speed survey locations and agree with Cllr</p>	<p><b>07/11/24</b></p> <p>Addison Road SDR data received:                      Average = 20mph                      85<sup>th</sup> percentile = 26mph.</p> <p>Assessment required to take to next stage. Cost of</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
		<p>Alford.</p> <p>Mary Winterburn has asked that if 20mph sites go ahead in Melksham area that Great Hinton be considered to combine legal process and reduce overall costs to LHFIG / Town Council / Parish Councils</p> <p>15/08/24 – Meeting has taken place with Cllr Alford to agree speed data sites. Locating sites difficult due to lack of available street furniture. 1 no. location agreed on Southbrook Road, 1no. on Dunch Lane (west) and 1no. location on Roundponds</p> <p>Southbrook Rd Average = 24mph, 85% ile = 29mph                      Dunch Lane (west) Average = 23mph, 85th ile =27mph                      Roundponds Average = 25mph, 85th % ile= 29mph</p> <p>1no. location on Addison Road requires a new post. Additional cost of £159.00 agreed. SDR Result to be reported back to group and 20mph assessment undertaken.</p> <p><b>Agreed</b> – proceed with 20mph assessment for Roundponds once Addison Road speed data is complete and report back to group.</p>	<p><u>all</u> speed limit assessments is <b>£3,100</b> (external or internal assessments).Cllr Seed is unhappy with this charge and is raising directly with senior officers at the council.</p> <p>£3100 for the Roundponds assessment will not be added to the finance sheet until the matter is resolved.</p> <p>In this instance it may be possible for any implementation cost to be covered by S106 for Dunch Lane. Confirmation from Development control required.</p> <p>Depending on the outcome of the assessment, MR to seek implementation alongside Gt Hinton 20mph limit to share TRO /Advert costs. See issue 09-24-09</p>	
n)	<p><b>Issue 09-24-09</b> Great Hinton Village</p>	<p>Request for 20mph limit assessment in Great Hinton  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>15/08/24</b> – Speed survey undertaken in April 24. Average speed 22.6mph.</p> <p><b>Agreed</b> – proceed with 20mph assessment for Great Hinton and report back to group.</p>	<p>07/11/24 – MJR Update</p> <p>Speed limit assessment complete. Recommendation for 20mph limit. Further discussion required by group members. Please note £3,100 is charged for <u>all</u> speed limit assessments, whether they are undertaken internally by WC staff or externally by consultants.</p>	MR



Melksham Local Highways & Footway Improvement Group

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	Item	Detail & Updates	Actions and recommendations	Who
			<p>Cllr Seed is unhappy with this charge and is raising directly with senior officers at the council.</p> <p>£3100 for the Great Hinton assessment will not be added to the finance sheet until the matter is resolved.</p> <p><b>Agreed</b> – Allocate £5,500 for 20mph speed limit implementation with a 25% contribution from Great Hinton</p>	
o)	<p><b>9-24-07</b></p> <p>Top Lane, Westhill, Whitley &amp; Purlpit</p>	<p><b>07/05/24 meeting</b> - Some footway works have taken place previously along the length in question but could not continue due to contentious land ownership issues.</p> <p>MJR to look at proposal for 'pedestrians in road' signs and additional Whitley 'Please Drive Carefully' sign missing from village gate on West Hill and report back to next meeting with plan/ costs.</p> <p><b>15/08/24</b> Proposal for 2no. Peds in road signs (1- opposite Pear Tree PH, 2 – west of junction of 150 – 157c West Hill.</p> <p>New Sign at gateway (offside) <i>WHITLEY - Please drive carefully</i>. Cost - <b>£700.00</b></p> <p>Option to include SLOW markings at locations for peds in road signs. This work could be included under 'ad hoc road markings' (see above) to avoid set up cost. <b>Agreed</b> - Proceed with implementation of signing works with SLOW markings to be included under Ad Hoc markings. MWPC contribution of 50%</p>	<p><b>07/11/24</b></p> <p>Order issued to contractor. Implementation Nov /Dec 24. SLOW (x2) markings x 2 covered under Ad-hoc lining works</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
<b>5.</b>	<b>Non LHFIFG Funded Schemes (Section 106, Active Travel etc)</b>			
Page 36	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p> <p>Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026 Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council. Consultation on options for Dunch Lane anticipated during Spring 24.</p> <p><b>07/05/24</b> - Further discussion to be held with town council re. options and local consultation once resource permits</p> <p><b>15/08/24</b> – No further progress or discussion with MTC at this stage. Metro-count for Dunch Lane (east) to take place in September. Results to be discussed with MTC and LHFIFG</p>	<p><b>07/11/24</b></p> <p>Cllr Alford has undertaken initial consultation with a limited number of local residents, but no strong consensus on a particular option at this stage. Cllr Alford to undertake further work and report back to future meeting before agreeing a way forward. Wider referendum on options likely.</p>	MR
	Active Travel Scheme - Signing to promote use of shared use cycle routes in town	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town. Town Council to submit a list of locations for signing improvements. MR to work with Melksham TC to look at sites within the town for cycle signing improvements.</p> <p><b>07/05/24 meeting</b> - MJR to undertake initial design work summer / Autumn 24 and report back to Melksham Town council for comments. No further action at this stage.</p>	<p><b>07/11/24</b></p> <p>Design work has commenced but not complete. Aim to provide outline design/ locations to Melksham TC by mid Jan 25</p>	MR



## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
		<p><b>15/08/24</b> – Signing work to be undertaken and discussed with Melksham TC</p>		
6.	<p><b>New Requests and ongoing Issues</b></p>			
a)	<p><b>Ongoing Issue 09-24-08</b> Various Roads Hunters Wood, Melksham</p>	<p>Request for parking review to be undertaken on Various roads on Hunters Wood estate incl. <b>Mint Grove, Chervil Road, Anise Rd, Catnip close, Oregano Close, Nasturtium Close, Bay Gardens.</b></p> <p>Request for new signs / road markings in area. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <b>15/08/24</b> – Hunters Moon estate currently unadopted and is split into the Bloor and DWH parcels. Adoption not expected until 2026. Unable to make parking changes on unadopted roads <b>Agreed</b> – Cllr Sankey and other local representatives to assess problem areas on estate and discuss with Development control / Developer to agree a way forward.</p>	<p><b>07/11/24</b></p> <p>Cllr Sankey has undertaken assessment of parking problem on the estate and has submitted his findings to David Lear (Development Control) for further consideration and discussion with developer. Remove from next tracker.</p>	To note
b)	<p><b>Ongoing Issue 9-24-10</b> Semington Road (Melksham without)</p>	<p>Request for review of traffic calming including consideration of additional traffic calming measures, such as speed cushions, road humps due to the speeding traffic and the material change to the road, due to new housing developments that are already occupied (Bowood View) and in construction (Buckley Gardens) and development with planning permission (to the rear of Townsend Farm). <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <b>15/08/24</b> – No Speed survey undertaken. 5 years collision Data over length of Semington Road 4no. collisions 3no. 'slight', 1no. 'Serious'.</p>	<p><b>07/11/24</b></p> <p>Speed monitoring sites agreed and metro count survey requests submitted by MWPC. Surveys likely in Dec 24. MR to arrange for additional monitoring site at northern end. Report data to next meeting.</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
		<p>Note - Existing traffic calming concentrated both north and southern ends of road. <b>Agreed</b> – Establish speed monitoring sites with MWTC and report back results to group at next meeting before agreeing next step.</p>		
c)	<p><b>Ongoing issue 09-24-11</b> Semington Road (Melksham Without) by mobile home park.</p>	<p>Request to look at the feasibility of installing a footway opposite Townsend Farm and incorporating a new bus stop within this. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><b>15/08/24</b> – MWPC to make representation to Development control to seek change to S106 agreement to allow work for footway / bus stop on east (mobile home park side) Update at next meeting.</p>	<p><b>07/11/24</b> The developer of the Townsend Farm site is legally obliged to provide an improvement to the existing bus stop to the south of the proposed site entrance, including raised kerbs and bus stop flag.</p> <p>MWPC have contacted Julie Cleave (Dev Control) to request a change to the conditions of the S106 agreement to help fund bus stop improvement on the opposite side. It's not clear if this will be possible. To further explore possible options for bus stop improvements on the east side (Mobile Home Park) a topo survey will be necessary.</p> <p>MR to speak to Julie Cleave again on the issue of S106 monies and check if Topo will be undertaken at the Semington Road junction which could be extended to cover the eastern side.</p>	MR
d)	<p><b>Ongoing Issue 09-24-12</b> A365 Devizes Road / Hornchurch Road</p>	<p>Drivers overtaking vehicles slowing down in preparation to turn right into the slip lane for Hornchurch Road, Bowerhill on the wrong side of the road and into oncoming traffic, which has caused several near misses.</p> <p>Request for double white lines to protect ghost island made to Major maintenance as part of forthcoming surfacing works but directed to LHFIG. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p><b>07/11/24</b></p> <p>Outline design prepared for 2no. traffic islands. Estimated Cost £15k +.</p> <p>Outline design was presented to group. Alan Baines confirmed that there have been no recent reports of incidents re. overtaking vehicles and MWPC are happy to hold off until plans for development site are</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
		<p><b>15/08/24</b> - Issue previously considered under 9-23-11(June 23). Double white lines <u>cannot</u> be considered where speed limit is 40mph or less. Traffic Island option prepared but not progressed pending possible changes to layout connected to new development site by school.</p> <p>MR to look at options for traffic islands x 2 in ghost island areas to discourage overtaking. Option for roundabout at development site to also be investigated in advance of formal planning application.</p>	known.	
Page 39 (e)	<p><b>Ongoing Issue 09-24-13</b> Bowerhill (K &amp; A canal)</p>	<p>Request for replacement finger post. A finger post located on the canal near the Bowerhill Residents' Action Group's (BRAG) picnic area directing people to Tesco and The Pillot Pub on Bowerhill was damaged and removed before it could be repaired. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p><b>15/08/24</b> - Finger post location falls within Devizes community area after recent boundary changes.</p> <p>Hardwood Finger post est. £1800 + Install cost Composite Aluminium finger post est. £600 + install cost. Group agreed that Devizes LHFFIG and Seend PC should be approached for funding provision in the first instance, as the finger post doesn't fall within the Melksham Community area. Report back to group at next meeting.</p>	<p><b>07/11/24</b></p> <p>Issue raised for consideration with Devizes LHFFIG rep No response to date. MWPC may wish to contact Seend PC direct on this issue.</p> <p>Remove from next tracker.</p>	To note

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
f)	<b>New Issue 9-24-14</b> Eastern Way, Melksham	<p>There is currently a cycle path that will be leading from Melksham Oak, across Rocket Way, through the Hunter's Wood estate, and across the Eastern Way (RoW Melk 106) to the Blueberry Road estate. Whilst there are two refuges along that stretch of road on Eastern Way, these are not placed to connect the cycle paths, often leading to young riders trying to unsafely cross the busy road.</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>Request as to whether the current refuges along the Eastern Way can be moved to create a safer path for cyclists, which also takes into consideration the volume of young cyclists that will be using it during the school runs (i.e. a wider refuge point to allow several to cross at once, traffic lights, or a zebra crossing).</p>	<p><b>07/11/24</b></p> <p>Group members were of the opinion the option for a controlled crossing (Toucan, Parallel) at the point where RoW (Melk106) crosses Eastern Way would be better assessed once the new Hunters Wood SUP and the MERR was open to traffic, and traffic movements had settled. This would most likely take the form of a substantive bid next year 25/26 rather than 24/25.</p>	To note
g)	<b>New Issue 9-24-15</b> 2a Barnwell Road Melksham	<p>Difficulties accessing driveway due to parked vehicles on opposite side. Resident is registered disabled with young child.</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<p><b>07/11/24</b></p> <p>Group felt this was local issue that was best solved by the community rather than implement formal parking controls opposite #2a Barnwell Road .</p> <p>It was felt this would set a precedence for other residents on the street to make similar requests, which could lead to wider parking problems. MR to speak to owner to fully assess issue and ascertain if other options are possible.</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
h)	<b>New Issue 9-24-17</b> St Georges Primary School, Semington	Request for lighting improvements to footpath outside school.  "Semington Parish Council supported this request at its August meeting. The PC has previously added "cushioning" to safety barriers along the unlit path after a school pupil knocked his teeth out running into them in the dark"  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	<b>07/11/24</b>  MR to investigate options for low level solar powered bollards along path, and report back to group at next meeting.  <a href="https://www.lumenalights.com/shop/product/pro-solar-guarda-vandal-resistant-solar-bollard-light/">https://www.lumenalights.com/shop/product/pro-solar-guarda-vandal-resistant-solar-bollard-light/</a>	MR
i)	<b>New Issue 9-24-19</b> B3107 Melksham Road / Williams Mead	Requests from 5no. residents of Williams Mead (Unadopted Road). Concerns relating to speed of traffic on B3107, safety when entering / leaving estate, traffic overtaking slowing traffic. .Suggestions include: 1. Warning Signs 2. Reduction in speed limit to 40 or 50 mph (currently NSL) 3. Double white lines to prevent overtaking. 4. Flashing sign  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	<b>07/11/24</b>  Options discussed by group. Speed limit reduction, double white lines and flashing sign rejected by group after listening to officer findings. Group felt the provision of warning signs / SLOW markings on the B2107 in advance of Williams Mead would help increase driver awareness.  <b>Agreed</b> – Allocate <b>£1,200.00</b> (subject to confirmation of 25% contribution from Broughton Gifford PC)	MR
<b>6.</b>	<b>Other items</b>			
a)	<b>Pavement and Footway Improvement Schemes (Local Highways)</b>	Dean Baker spoke about the sunken path at St George V recreation gang and ongoing discussion with Wiltshire Council Structures Team to identify likely cause and options for repair. Dean to update at next meeting.		

## Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
b)	<b>Deadline for submitting LHFIG Requests</b>	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>The deadline for our next meeting is <b>24<sup>th</sup> January 2024</b></p>		To note
Page 42 c)	<b>For information Email address to submit requests to the LHFIG.</b>	<p>Wiltshire Council has a specific email address for submitting requests. Effective immediately, please submit requests to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a>.</p> <p>Requests for Traffic Surveys should continue to be sent to <a href="mailto:trafficsurveys@wiltshire.gov.uk">trafficsurveys@wiltshire.gov.uk</a></p>		To note
<b>7.</b>	<b>Any other business</b>			
	<p>Cllr Sankey sought views at August meeting on possible substantive scheme submissions for 24/25 at the following sites:</p> <ol style="list-style-type: none"> <li><b>Union Street to King George V Recreation field - provision of new footbridge over Clackersbrook – Group agreed to wait until outcome of path assessment by WC Structures team before agreeing way forward.</b></li> <li><b>Eastern Way, Melksham - Provision of pedestrian crossing linking RoW (MELK106) – Refer to issue 9-24-14 above</b></li> <li>Additional access to recreation ground at Sandpits Lane, Steeple Ashton – MR to investigate and report back to next meeting.</li> </ol> <p>Note the deadline for substantive bids for 24/25 is <b>13<sup>th</sup> December 2024</b></p>			

Melksham Local Highways & Footway Improvement Group

	Item	Detail & Updates	Actions and recommendations	Who
8.	<p><u>Dates of future meetings:</u></p> <p>7<sup>th</sup> February 2025.</p>	<p>Meetings to commence at 18:00 hrs and will be held on-line until further notice.</p>		

Melksham Local Highways & Footway Improvement Group

Highways Traffic Officer – Martin Rose

Area Highway Engineer – Dean Baker

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIFG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.  
 2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: £31,939.37  
 2.3. Refer to APPENDIX 2

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

## Melksham Local Highways & Footway Improvement Group

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety and accessibility for all users of the highway.

### 6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

### 7. Recommendations to Melksham Area Board

7.1 To add the following Issues to the Priority Schemes List with funding (where indicated)

- **Issue 09-24-09** – Great Hinton 20mph speed limit - Allocate £5,500.00 (25% contribution from Great Hinton PC - £1,375.00)
- **Issue 9-24-19** - B3107 Melksham Road / Williams Mead, Sign /road marking improvements. Allocate £1,200.00 (25% contribution from Broughton Gifford PC - £300.00)



Melksham LHFIG EXPENDITURE 2024 / 25

APPENDIX 2

CM048.101562

FINANCIAL SUMMARY (as of 07/11/24)

LHFIG Budget 24/25	£24,338.00	
Carry F/wd from 23/24	£56,547.47	
	<b>£80,885.47</b>	<b>A</b>
Current Projected Spend 24/25	<b>£73,602.79</b>	<b>B</b>
Balance	<b>£7,282.68</b>	<b>C (A-B)</b>
3rd Party Contributions (Details below)	<b>£24,656.69</b>	<b>D</b>
<b>Current Balance</b>	<b>£31,939.37</b>	<b>E (C+D)</b>

SCHEMES (Schemes in <b>Bold</b> = Carryover from 23/24) Completed Schemes in BLUE	ORIGINAL COST ESTIMATE	LHFIG COMMITMENT	EXPENDITURE TO DATE 24/25	PROJECTED SPEND 24/25 (Final Settlement figures in <b>RED</b> )	3rd PARTY CONTRIBUTIONS	
<b>1</b> Melksham Sandridge Rd / Maple Cl Footway	£20,000.00	£20,000.00	£0.00	£20,000.00	£10,000.00	Melksham Town Council
<b>2</b> Sandpits Lane Signing and Lining	£1,077.14	£1,077.14	£450.33	<b>£455.73</b>	£0.00	N/A
<b>3</b> Ashton Common Hill/ Newleaze pedestrian barrier	£1,800.00	£1,800.00	£0.00	<b>£1,507.95</b>	£376.99	Steeple Ashton PC
<b>4</b> Magister Road Children / Playground sign	£100.00	£100.00	£0.00	<b>£70.27</b>	£0.00	N/A
<b>5</b> Westlands Lane / Corsham Road B3353 Advance Advisory HGV signs x 2	£1,036.73	£1,036.73	£1,473.19	<b>£1,473.19</b>	£736.60	Melksham Without PC
<b>6</b> Sandpits Lane Steps / Hardstanding at Kissing gate	£2,640.00	£2,640.00	£2,640.00	<b>£2,640.00</b>	£660.00	Steeple Ashton PC
<b>7</b> High Street Semington Bus Gate ANPR camera relocation (to include 1st year set up and maintenance cost) & new Signs	£12,500.00	£12,500.00	£12,500.00	<b>£12,680.00</b>	£2,767.75	Semington PC
<b>8</b> Melksham LHFIG Adhoc road markings 2024-25	£3,500.00	£3,500.00	£0.00	£3,500.00	£0.00	N/A
<b>9</b> Great Hinton / Keevil Single track Road signs x 2 (includes temp signs <i>unsuitable for diversionary traffic</i> )	£780.00	£780.00	£756.19	<b>£756.19</b>	£189.05	Gt Hinton PC
<b>10</b> Footbridge between Westbury View and Primrose Drive. High Friction Surface.	£4,500.00	£4,500.00	£0.00	£3,435.11	£1,717.56	Melksham TC
<b>11</b> Kissing Gates x 2 at Keevil (Countryside team to supply and install)	£955.00	£955.00	£0.00	<b>£955.00</b>	£238.75	Keevil PC
<b>12</b> A350 Beanacre – Gateway treatment	£10,000.00	£5,000.00	£0.00	£4,314.20	£2,157.10	Melksham Without PC
<b>13</b> SID retention socket and post for Steeple Ashton PC	£400.00	£400.00	£0.00	<b>£324.53</b>	£324.53	N/A
<b>14</b> Waiting restrictions Melksham Town, Melksham without & Semington - Legal + Implementation costs	£4,000.00	£4,000.00	£0.00	£4,000.00	£1,000.00	Melksham Without PC / Melksham TC / Semington PC
<b>15</b> High Street Keevil Kerbing works	£10,010.00	£10,010.00	£0.00	£10,010.00	£2,502.50	Keevil PC
<b>16</b> New Post Addison Road, Melksham for SDR (Roundpods 20 assessment)	£158.88	£158.88	£0.00	<b>£158.88</b>	£0.00	N/A
<b>17</b> Whitley - Welcome to and Peds in road signs	£700.00	£700.00	£0.00	£621.74	£310.87	Melksham Without PC
<b>18</b> Great Hinton 20mph speed limit implementation	£5,500.00	£5,500.00	£0.00	£5,500.00	£1,375.00	Gt Hinton PC
<b>19</b> B3107 Melksham Rd / Williams Mead - Signs / Road markings	£1,200.00	£1,200.00	£0.00	£1,200.00	£300.00	Broughton Gifford PC
	<b>£80,857.75</b>	<b>£75,857.75</b>	<b>£17,819.71</b>	<b>£73,602.79</b>	<b>£24,656.69</b>	

